**Sunday, November 12, 2023**

**Episcopal Church of the Atonement Vestry Meeting Minutes**

Final – approved December 10, 2023

Time: Sunday, November 12, 2023, 1:00 p.m. to 2:11 p.m.

Location: In-Person at Church of the Atonement and via Google Meet

Present: Father Charles Everson (Rector), Dave Beil (Warden), Amanda Kim (Warden), Natalie Archie, Jennifer Ash, Richard Benson (Google Meet), Charles Bonilla, Ann Cassidy, Rufus Gonzales, Aaron Johnson, Amanda Patrick, Rick Velon, Mike Trumbold (Treasurer), Michael Waltz (Clerk)

Absent: No one

Guests: None

Next Meeting: Sunday, December 10, 2023, 1:00 p.m. in-person at the Rector’s apartment.

Father Charles called the meeting to order at 1:00 p.m. Amanda Kim offered a prayer.

Buildings and Properties/S4 Report: Because Dave Beil had to leave early the first item was a brief review of the status of the Climate Infrastructure grant and proposals for the roof and solar. Documents for the grant were submitted prior to the deadline; the next step is the city’s response. We have two proposals for the roof work, one of which may not meet city requirements. Three proposals for solar were received and Dave noted there are possible incentives for doing the roof and solar together. The written report provided prior to the meeting also gave updates on the columbarium, water meter, ramp, landmark status, and basement renovation projects. **A** **motion** **was made** (Amanda Patrick) **and** **seconded** Aaron Johnson) to receive the report. With no further discussion or questions **the motion** **passed**. *A copy of the report is attached to these minutes.*

Review of October Meeting Minutes: **A** **motion** **was made** (Ann Cassidy) **and** **seconded** (Rick Velon) to approve the minutes. With no discussion or questions **the motion** **passed**.

Treasurer’s Report:

*October Statement of Financial Position:* Mike Trumbold reported that the remaining $51,000 Endowment Fund distribution was taken in October and deposited in the Operating Savings account until needed. Collections at Father’s installation increased the Rector’s Discretionary Fund by $1,720. The Endowment Fund lost $104,000 reflecting the distribution and negative market returns. *A copy of the report is attached to these minutes.*

*October Statement of Activity*: Other Fundraising Events increased $1,650 from the Kim’s house concert. A $100,000 anonymous donation is reflected under Miscellaneous Receipts. We paid $19,000 for the energy assessment required for the City of Chicago grant. Hospitality expenses of $2,076 were for the reception following Father’s installation. Pension contributions were over budget because Father’s moving expenses are taxable to him and, therefore, subject to pension contributions. The energy assessment, reception, and pension contributions made total expenses over budget for the month. *A copy of the report is attached to these minutes.*

**A** **motion** **was made** (Charles Bonilla) **and** **seconded** (Ann Cassidy) to receive the financials. With no further discussion or questions **the motion** **passed**.

Mike reported that currently pledges are significantly behind where we were last year at this point.

Rector’s Report:

Bishop Clark will visit Atonement on January 21, 2024 for the 11:00 mass and is expected to meet with the Vestry by Zoom the week before. Father has requested that she arrive by 9:45 so she can meet the 9:00 congregation at coffee hour.

The annual meeting will be held on January 28, 2024. There will only be one mass and it was agreed that there will once again be a potluck lunch for the meeting.

There was a brief discussion of a possible capital campaign to address some needed repairs and improvements.

The Nominations Committee has been selected to recommend parishioners to replace Vestrypersons whose terms expire in January. As specified in the By-Laws, the committee is comprised of the Rector, the Wardens, the members whose terms are expiring and who are not eligible to serve next year (Natalie Archie and Richard Benson), and additional parish members selected by Father and the Wardens (Will Harpest, Daniel Polley, and Liz Sarnik for this year). A notice requesting nominations will be sent next week.

Father reported two recent problems with the organ. Repairs costing approximately $5,000 will be paid from money on hand for this purpose.

A vestry retreat is expected early next year after the new members are seated.

Other Reports

*Outreach*: A written report provided prior to the meeting discussed the Guild’s plans for action opportunities related to the conflict in Israel/Palestine. Trans Day of Remembrance will be November 20th and details will be provided soon about plans for World AIDS Day on December 1st.

*Care For Friends*: A written report was provided prior to the meeting. It included information about the level of service being provided; in September a total of 1,277 meals were provided over 13 days, with average seated attendance of 65 people. CFF hopes to meet with Atonement soon to discuss extending their agreement.

*Pastoral Care Ministry*: Father encouraged the members to spend some time with the proposal prepared by Deacon Scott Elliott for a lay pastoral care program.

Other Business for Future

Rufus Gonzales briefly discussed a 2024 block party. It was agreed that the last one was a great success and that going forward the primary focus should be community outreach with fundraising as a secondary goal.

Dates for Calendar: End of Stewardship Campaign – November 19

Thanksgiving Day Mass – November 23, 10:00 a.m.

Rembrandt Chamber Musicians Concert – December 1

Advent Lessons and Carols – December 3, 5:00 p.m.

Kids and Youth Christmas Pageant – December 10, 10:00 a.m.

Next Vestry Meeting – December 10 at the Rector’s apartment

Las Posadas – December 16, 5:00 p.m.

Advent IV – December 24 – one mass at 10:00 a.m.

Christmas Eve – December 24 – Family Mass at 4:00 p.m., Solemn Mass at 10:30 p.m.

Christmas Day – December 25 – Sung Mass at 10:00 a.m.

The meeting adjourned at 2:11 p.m. following a blessing by Father Charles.

Respectfully submitted,

*Michael Waltz*

*Clerk of the Vestry*