

Nominations Committee

Unless stated otherwise, terms in this Charter are used as defined in the By-Laws of the Church of the Atonement, Chicago, Illinois.

The Nominations Committee ("Committee"), a standing committee of the Parish, is established pursuant to Section 6.1 of the By-Laws, to consist of the Rector and those Vestrypersons who are not eligible for a subsequent term and whose term will expire at the next Annual Parish Meeting ("Outgoing Vestrypersons"), and at least three other Parish members to be appointed to the Committee at the discretion of the Rector and the Wardens. In the case that there is no Rector, the Wardens shall appoint the Warden whose term will expire at the next Annual Parish Meeting ("Outgoing Warden") to the Committee. Committee members shall serve until the conclusion of elections at the next annual meeting, at which time their terms will expire. Parish Members who have served on the Committee may be reappointed to subsequent terms.

A majority of the Committee members, present and voting, shall constitute a quorum.

The Rector, or the Outgoing Warden if there is no rector, shall chair the Committee.

The Committee shall meet as necessary and appropriate to perform its business. The Committee shall maintain minutes of all meetings, which shall be distributed to the Vestry in advance of the next regularly scheduled Vestry meeting.

The purpose of the Committee is to assist the Parish in self-governance by assembling ballots prior to elections in which the Parish is tasked with choosing candidates for various roles and offices ("Elections"). Such Elections are held to choose Wardens, Vestrypersons, and delegates to the Annual Convention of the Diocese of Chicago in the Episcopal Church, and to Diocesan Conventions convened for the purpose of electing a Bishop, and may be held to choose other positions as needed.

Charter

The Nominating Committee is herewith charged to:

- Ensure that the Parish is informed no later than one month prior to the Annual Parish Meeting, or as soon as possible but no later than two weeks prior to any Special Parish Meeting at which Elections will take place, of the positions to be decided by Election at said Meeting.
- Solicit and accept nominations from Parish Members for positions to be decided by Election. If a Parish Member presents themselves for nomination, that individual's consent to participate is implied, however if a Parish Member nominates another individual, the Committee shall query that individual as to their consent to participate in the Election process, and shall disregard nominations of individuals who do not give their consent to participate.
- Assemble a slate of candidates ("Ballot") from amongst the nominees for each of the positions to be chosen by Election, consisting of Parish Members who are eligible, available, and fit for service. The Committee shall not prepare Ballots in which the same Parish Member appears as a candidate for both Warden and Vestryperson at the same

Election. The Committee shall welcome nominations from Parish Members in all their diversity, and shall not discriminate on the basis of race, color, ancestry, national origin, sex, age (except as regards the minimum age for eligibility specified in the Parish By-Laws), disability, sexual orientation, gender identity, marital status, parental status, military status, or source of income.

- Ensure that Ballots are made known to the Parish at least two weeks prior to the Annual Parish Meeting, or as soon as possible but not later than one week prior to any special Meeting at which Elections will take place.

This charter was established by a vote of the Vestry at their regularly scheduled meeting on January 10, 2021.

Certified by the Clerk of the Vestry: James G. Hawkes

15 Jan., 2021 *James G. Hawkes*

January 15, 2021

Rector: The Rev'd. Erika L. Takacs

Erika L. Takacs

January 15, 2021